



HARPENDEN TOWN COUNCIL

CLOSER TO THE COMMUNITY

To: Councillor Rosemary Farmer (Town Mayor), Councillor David Heritage (Deputy Town Mayor), Councillor Anne James, Councillor Mary Maynard, Councillor Albert Pawle, Councillor Michael Weaver and Councillor David Williams.

10 July 2017

You are hereby summoned to the **MEETING** of the **HUMAN RESOURCES COMMITTEE** to be held on **FRIDAY, 14 JULY 2017** in the **COUNCIL CHAMBER, TOWN HALL, LEYTON ROAD, HARPENDEN AL5 2LX** commencing at **2.30 pm.**

To assist in the speedy and efficient dispatch of business, Members requiring further information on items included in the Agenda are requested to enquire prior to the meeting.

Carl Cheevers
Town Clerk

Recording, filming and broadcasting

The Town Council record all public meetings held in the Council Chamber. Under new legislation members of the public are able to record, film and broadcast from a designated area. Please be aware that the meeting may be recorded and might be filmed or broadcast.

AGENDA

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1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.

You should declare at this part of the meeting or when it becomes apparent your interest by stating:

(a) the item you have the interest in

(b) whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted

(c) whether it is a personal interest and the nature of the interest

3. CHAIRMAN'S REPORT AND URGENT ITEMS

4. PUBLIC QUESTIONS IN ACCORDANCE WITH STANDING ORDER 22

5. MINUTES

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To confirm the Minutes of the Human Resources Committee Meeting held on **8 February 2017** – circulated herewith.

6. OFFICERS' REPORTS

6.1 Sickness Absence Monitoring

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6.2 Flexible Working

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7. EXEMPT BUSINESS

To RESOLVE that:

In view of the confidential nature of the following items, which relate to the business matters of other individuals and organisations, the public and accredited representatives of the press shall be excluded while they are discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

7.1 Exempt Minutes of the Human Resources Committee Meeting held on 8 February 2017

7.2 Staff Matters