



HARPENDEN TOWN COUNCIL

CLOSER TO THE COMMUNITY

To: Councillor Paul Cousin (Town Mayor), Councillor Lisa Scriven (Deputy Town Mayor), Councillor Roger Butterworth, Councillor Matt Cowley, Councillor Paul de Kort, Councillor John Drake, Councillor Brian Ellis, Councillor Rosemary Farmer, Councillor David Heritage, Councillor Harry Hill, Councillor Mrs Nicola Linacre, Councillor Pip Liver, Councillor Mary Maynard, Councillor Albert Pawle, Councillor Melanie Priggen and Councillor Nigel Turnbull.

Tuesday 22 June 2021

You are hereby summoned to the **MEETING** of the **COUNCIL** to be held on **MONDAY, 28 JUNE 2021** in **PARK HALL, LEYTON ROAD, HARPENDEN AL5 2LX** commencing at **7.30 pm.**

To assist in the speedy and efficient dispatch of business, Members requiring further information on items included in the Agenda are requested to enquire prior to the meeting.

Carl Cheevers
Town Clerk

Recording, filming and broadcasting

The Town Council record all public meetings held in the Council Chamber. Under new legislation members of the public are able to record, film and broadcast from a designated area. Please be aware that the meeting may be recorded and might be filmed or broadcast.

AGENDA

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1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.

You should declare at this part of the meeting or when it becomes

apparent your interest by stating:

- (a) the item you have the interest in
- (b) whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted
- (c) whether it is a personal interest and the nature of the interest

Members are also reminded of their obligation to report any amendment to their Register of Interests to the Town Clerk as soon as it becomes apparent.

3. MAYOR'S REPORT AND URGENT ITEMS

4. PUBLIC QUESTIONS IN ACCORDANCE WITH STANDING ORDER 22

5. QUESTIONS WHICH HAVE PREVIOUSLY BEEN SUBMITTED BY MEMBERS OF THE COUNCIL

6. MINUTES

1 - 4

To confirm the Minutes of the **Annual Council** meeting held on **10 May 2021** – circulated herewith.

7. MINUTES OF COMMITTEES AND WORKING PARTIES REPORTING TO THE COUNCIL

See also Item 9.1 for the Exempt Business Minutes of the Rothamsted Park Transfer Task & Finish Group.

7.1 COMMUNITY SERVICES COMMITTEE

5 - 8

To receive the Minutes of the **Community Services Committee** meeting held on **17 March 2021** – circulated herewith.

7.2 CORPORATE POLICY & FINANCE COMMITTEE

9 - 16

To receive the Minutes of the **Corporate Policy & Finance Committee** meeting held on **10 March 2021** – circulated herewith.

To receive the Minutes of the **Corporate Policy & Finance Committee** meeting held on **16 June 2021** – circulated herewith.

Min 7.4 – Year End Accounts 2020/21

To recommend for forwarding to the Council for approval:

- (i) **The level of Reserves at the 31 March 2021, as set out in paragraph 4.8.**
- (ii) **The Statement of Accounts for the financial year**

2020/21, as set out in appendix B.

Please refer to Item 8.2 of the Agenda.

- 7.3 HUMAN RESOURCES COMMITTEE** **17 - 18**
To receive the Minutes of the **Human Resources Committee** meeting held on **30 April 2021** – circulated herewith.

- 7.4 PLANNING COMMITTEE**
To receive the Minutes of the **Planning Committee** meetings held on:

2 February 2021 – previously circulated.
23 February 2021 – previously circulated.
16 March 2021 – previously circulated.
6 April 2021 – previously circulated.
27 April 2021 – previously circulated.
18 May 2021 – previously circulated.
8 June 2021 – previously circulated.

8. OFFICERS' REPORTS

- 8.1 FORWARD PLANNER AND RESOLUTION TRACKER** **19 - 24**
Report attached.

- 8.2 YEAR END ACCOUNTS 2020/21** **25 - 48**
Report attached.

- 8.3 INTERNAL AUDIT REPORT 2020/21** **49 - 50**
Report attached.

- 8.4 ANNUAL GOVERNANCE STATEMENT 2020/21** **51 - 54**
Report attached.

- 8.5 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21** **55 - 64**
Report attached.

9. EXEMPT BUSINESS
To RESOLVE that:

In view of the confidential nature of the following items, which relate to the business matters of other individuals and organisations, the public and accredited representatives of the press shall be excluded while they are discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

Item: Minutes of the Rothamsted Park Transfer Task & Finish Group meetings held on 11 February 2021, 25

February 2021, 18 March 2021 and 25 March 2021.

- 9.1 ROTHAMSTED PARK TRANSFER TASK & FINISH GROUP 65 - 72**
To receive the Minutes of the **Rothamsted Park Transfer Task & Finish Group** meetings held on **11 February 2021, 25 February 2021, 18 March 2021** and **25 March 2021** – circulated herewith.