



HARPENDEN TOWN COUNCIL

CLOSER TO THE COMMUNITY

**HARPENDEN TOWN COUNCIL
MINUTES OF THE MEETING OF THE
REMEMBRANCE DAY WORKING PARTY**

**HELD AT THE COUNCIL CHAMBER, TOWN HALL,
LEYTON ROAD, HARPENDEN AL5 2LX
ON TUESDAY, 26 NOVEMBER 2019 AT 6.30PM**

Present: Councillors Brian Ellis (Chair), Nigel Turnbull and Harry Hill
Rosemary Crofts – Royal British Legion
Beverley Crofts – Royal British Legion/795 (Harpenden)
Squadron ATC
Sgt Adam Birch – Squadron SNCO, 795 (Harpenden) Squadron
ATC
Russell Brooks – District Commissioner, Harpenden and
Wheathampstead District Scouts
Sgt Mitchell Brunetti, Detachment Commander, No 2 Company
Harpenden Army Cadets
PC Wilkes – Police SNT

In Attendance: Philip Wright, Projects and Community Manager
Jane Juby, Central Services Officer and Mayor's Secretary

Apologies: Sgt Jordon Fox, Police SNT
Jane Smith, Harpenden and Redbourn Girlguiding
Cllr Mrs Nicola Linacre (Cllr Turnbull attending as substitute)

7 APOLOGIES

Apologies were received from Councillor Mrs Nicola Linacre (Councillor Turnbull attending as substitute), Jane Smith (Harpenden and Redbourn Girlguiding), and Sgt Jordon Fox (PC Wilkes attending as Police representative).

8 DECLARATION OF INTEREST

None made.

9 CHAIRMAN'S REPORT AND URGENT ITEMS

No items.

10 MINUTES

The Minutes of the **Remembrance Day Working Party** meeting held on **16 September 2019** were duly accepted and signed as a correct record.

11 EVENT FEEDBACK

The Mayor commented that he had received many favourable comments regarding this year's event and thought it had proceeded very well.

11.1 Timings

It was agreed that the timings of the event had worked well.

11.2 Parade, Dismissal and Address

It was agreed that forming up of the Parade in the road did provide more space but that perhaps this should be done from the rear to the front; it had been a little difficult to tell where the head of the Parade should start (Rothamsted Park gates had provided a natural start point for this in previous years). The logistics of doing this would need to be discussed further at the next Working Party meeting.

It was noted that dismissal at the Memorial had worked well although the Salvation Army band had perhaps moved off too early (this may be because they usually marched back to Corps).

11.3 Service

It was agreed the Service had proceeded well. It was noted the Call to Remembrance had lasted a little longer than the previous year but this was always dependent on arrival time at the Memorial.

Electronic distribution of the Order of Service had worked well. Hard copies could potentially be reduced in number for subsequent years.

It was agreed that Dismissal at the Memorial after the Service had worked particularly well; this arrangement may be continued for future Remembrance Day events.

It was asked if the Service could be filmed and put on social media so that those (particularly veterans) not able to attend could view the event. The issue of filming young people in attendance was discussed; the need to obtain a large number of consents to do this may make filming impractical.

Action: Adam Birch to check position regarding any consent/s needed.

11.4 Wreath Laying

Wreath laying had generally gone well. Comment had been received regarding the 'informal' laying of certain wreaths. It was noted however, that members of the public were entitled to lay wreaths and pay their respects if they so wished and that, for example, certain young people's groups would do so in whichever clothing was appropriate to that group. This was acceptable protocol.

11.5 Traffic Management and Road Closures

PC Wilkes confirmed that traffic management had gone well and there were no issues to report. Conducting the dismissal at the Memorial had enabled closed roads to be opened sooner.

11.6 Marshalling

Thanks were expressed to the Harpenden Lions for their marshalling of the event again this year. Marshals were easily visible in their tabards and had managed crowds well. There had been good public attendance at the event.

12 CLOSE

The meeting closed at 6.57pm.

Chairman

Date

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