



# HARPENDEN TOWN COUNCIL

*CLOSER TO THE COMMUNITY*

## HARPENDEN TOWN COUNCIL MINUTES OF THE MEETING OF THE COMMUNITY SERVICES COMMITTEE

HELD AT THE COUNCIL CHAMBER, TOWN HALL,  
LEYTON ROAD, HARPENDEN AL5 2LX  
ON MONDAY, 13 JANUARY 2020 AT 7.30PM

**Present:** Councillor Mrs Nicola Linacre (Chair), Councillor Matt Cowley, Councillor Lisa Scriven, Councillor David Heritage, Councillor Melanie Priggen and Councillor Harry Hill

**In Attendance:** Carl Cheevers (Town Clerk) and Philip Wright (Projects and Community Manager)

**Apologies:** Councillor Brian Ellis (Vice-Chair) and Councillor Paul Cousin

### 24 **APOLOGIES**

Apologies were received from Councillors Ellis and Cousin.

The Committee **RESOLVED** to accept the apologies.

### 25 **DECLARATIONS OF INTEREST**

No declarations of interest were made.

### 26 **CHAIRMAN'S REPORT AND URGENT ITEMS**

No items were put forward.

### 27 **PUBLIC QUESTIONS IN ACCORDANCE WITH STANDING ORDER 22**

None received.

### 28 **MINUTES**

The Minutes of the **Community Services Committee** meeting held on **20 November 2019** were duly accepted and signed as a correct record.

**29 MINUTES OF OTHER MEETINGS REFERRED TO COMMUNITY SERVICES COMMITTEE**

The Minutes of the **Christmas Carnival Working Party** meeting held on **28 October 2019** were received.

The Minutes of the **Remembrance Day Working Party** meeting held on **26 November 2019** were received.

**30 OFFICERS' REPORTS**

**30.1 FORWARD PLANNER AND RESOLUTION TRACKER**

The Committee considered a report by the Town Clerk and Central Services Officer.

The Town Clerk informed the Committee that two extra items would be added to the Agenda for the meeting in March; these were:

- a) Harpenden in Bloom Competitions; and
- b) Earmarked Reserves – Chipper and Future Vehicle Requirements. The equipment and vehicles would contribute towards the Council's management of green waste.

The Committee **RESOLVED** to:

- (i) **Note and approve the Forward Planner attached at Appendix A (with the addition of the March meeting items outlined above);**
- (ii) **Note the Resolution Tracker attached at Appendix B and approve the removal of those resolutions marked complete.**

**30.2 HORSERIDE IMPROVEMENTS**

The Committee considered a report by the Commons and Greens Officer.

The Committee **RESOLVED** to:

- (i) **Approve the next phase of pathway improvements around the Common as set out in Appendix B.**
- (ii) **Release earmarked reserves to the value of £14,000 to carry out the works in the next 12 months.**
- (iii) **Approve the proposed tree works outlined in Appendix C.**

**30.3 BATFORD SPRINGS BOARDWALK PROJECT**

The Committee considered a report by the Town Clerk and Projects and Community Manager.

The Committee **RESOLVED** to:

**Note the update on the Reedfen habitat and Boardwalk project.**

**30.4 TREE PLANTING AND NATURAL WOODLAND COVER**

The Committee considered a report by the Commons and Greens Officer and the Projects and Community Manager. The Town Clerk informed the Committee that a more detailed report would be brought back to the March meeting which would include specific costs, tree numbers and tree sizes.

The Committee **RESOLVED** to:

- (i) Note the progress made in identifying sites for tree planting set out in Appendices A to D and agree for this to be further considered at the next meeting.
- (ii) Approve the principle of delivering a mixed approach to carbon capture by carrying out tree planting and natural woodland regeneration as set out in Section 4
- (iii) Approve the production of a draft ‘residents’ guide to tree planting’ to be considered at the next meeting as set out in paragraph 4.6.

**30.5 CRICKET CLUB SIGN**

The Committee considered a report by the Commons and Greens Officer.

The Committee **RESOLVED** to:

Grant permission to Harpenden Cricket Club to install a new sign on the Common as detailed in Appendix A.

The meeting closed at 8.31pm.

Chairman .....

Date .....

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