



# HARPENDEN TOWN COUNCIL

*CLOSER TO THE COMMUNITY*

## HARPENDEN TOWN COUNCIL MINUTES OF THE MEETING OF THE ALLOTMENTS WORKING PARTY

HELD AT THE COUNCIL CHAMBER, TOWN HALL,  
LEYTON ROAD, HARPENDEN AL5 2LX  
ON TUESDAY, 25 FEBRUARY 2020 AT 7.00PM

**Present:** Councillor David Heritage (Chair), Councillor Melanie Priggen

**In Attendance:** Mike Cobley, Chairman South Harpenden Allotments & Gardens Society ('SHAGS')  
Carole Pamphlett, SHAGS  
Peter Hicks, SHAGS  
Alison Quinn, Chair, East Harpenden Gardening Club ('EHGC')  
Steve Millington, EHGC  
Sue Dawson, EHGC

**Apologies:** Councillor Nigel Turnbull

**12 APOLOGIES**

Apologies received from Councillor Nigel Turnbull

**13 DECLARATION OF INTEREST**

Councilor Melanie Priggen declared that she is an allotment plot holder.

**14 CHAIRMAN'S REPORT AND URGENT ITEMS**

None.

**15 MINUTES OF THE ALLOTMENTS WORKING PARTY 17 JULY 2019**

The minutes from the Allotments Working Party meeting of 17 July 2019 were approved and signed as a correct record.

**16 OFFICERS' REPORTS**

**17 REPAIRS AND MAINTENANCE WORK PROGRAMME 2020/21**

The Working Party considered the report relating to this.

The Working Party **RESOLVED** to:

- (i) Approve option 2 under paragraph 3.7: contractor 2 doing Holcroft North and South (minus the mound) and Pickford Hill, but not doing Riverside
- (ii) Approve under paragraph 3.10 that contractor 1 installs green gates at Piggotshill Lane at a cost of £1,850
- (iii) Approve the purchase of three herras fence panels for Aldwickbury as per paragraph 3.12

**17.1 WAYLEAVES**

Officers updated the Working Party that the current wayleave procedure was working well and there was no intention to amend it.

**18 UPDATES FROM THE EAST HARPENDEN GARDENING CLUB AND SOUTH HARPENDEN ALLOTMENTS & GARDENS SOCIETY**

Both allotment societies provided comprehensive updates to the Working Party.

**19 PROPOSED DATES TO BE AGREED FOR THE NEXT SITE INSPECTIONS**

Following discussion, the proposed dates are:

- (i) 21 July for EHGC site inspections
- (ii) 28 July for SHAGS site inspections
- (iii) 30 July for the next Working Party meeting

**20 EHGC PRESENTATION OF THREE YEAR PLAN**

Representatives from EHGC presented EHGC's 3 year plan to the Working Party.

**21 DATE OF NEXT MEETING**

Thursday 30 July 2020, 1900hrs.

The meeting closed at 8.40pm.

Chairman .....

Date .....