



HARPENDEN TOWN COUNCIL

CLOSER TO THE COMMUNITY

**HARPENDEN TOWN COUNCIL
MINUTES OF THE MEETING OF
THE CORPORATE POLICY AND FINANCE COMMITTEE**

**HELD ON WEDNESDAY, 10 MARCH 2021 AT 7.30PM
THIS MEETING WAS HELD VIRTUALLY**

Present: Councillor Mary Maynard (Chair), Councillor Roger Butterworth (Vice-Chair), Councillor Paul de Kort, Councillor John Drake, Councillor Rosemary Farmer, Councillor Albert Pawle, Councillor Melanie Priggen and Councillor Nigel Turnbull

In Attendance: Cllr Matt Cowley
Carl Cheevers (Town Clerk) and Daniel Williams (Finance Manager)

Apologies:

25 APOLOGIES
No apologies received.

26 DECLARATIONS OF INTEREST
Cllr Butterworth and Cllr Maynard declared a non-pecuniary interest in Item 7.2 as members of the Harpenden & District Local History Society and as the Council's representatives on that Society.

Cllr Farmer declared an interest in Item 7.2 as sitting on the Harpenden Trust's Care Fund Committee (the interest relating to the activities of the Harpenden Seniors' Forum).

27 CHAIRMAN'S REPORT AND URGENT ITEMS
No items.

28 PUBLIC QUESTIONS IN ACCORDANCE WITH STANDING ORDER 22
None received.

29 MINUTES

The Minutes of the **Corporate Policy & Finance Committee** meeting held on **6 January 2021** were accepted as a correct record.

The Minutes of the **Extraordinary Corporate Policy & Finance Committee** meeting held on **13 January 2021** were accepted as a correct record.

30 MINUTES OF MEETINGS REFERRED TO CORPORATE POLICY AND FINANCE COMMITTEE

The Minutes of the **Accounts & Risk Sub-Committee** meeting held on **28 January 2021** were received.

31 OFFICERS' REPORTS

31.1 FORWARD PLANNER AND RESOLUTION TRACKER

The Committee considered a report by the Internal Operations Manager and Democratic Services & Civic Officer.

The Committee **RESOLVED** to:

- (i) **Note and approve the Forward Planner attached at Appendix A.**
- (ii) **Note the Resolution Tracker attached at Appendix B and approve the removal of those resolutions marked complete.**

31.2 REVIEW OF SERVICE LEVEL AGREEMENTS

The Committee considered a report by the Community Services Manager.

The Committee **RESOLVED** to:

- (i) **Note this report.**
- (ii) **Approve the extension of the Harpenden and District Local History Society agreement until 31 March 2022.**

31.3 BUDGETARY CONTROL 2020/21

The Committee considered a report by the Finance Manager.

Officers were thanked for their work in maintaining a favourable budget position in the current circumstances.

The Committee **RESOLVED** to:

Note the report.

31.4 YOUTH ENGAGEMENT POLICY

The Committee considered a report by the Internal Operations Manager.

Cllr Cowley gave a brief outline of the development of the Policy and the importance of establishing a Policy that the Council should follow. He also thanked Officers and fellow Councillors for their assistance in producing the

Policy.

The Committee **RESOLVED** to:

Approve the Youth Engagement Policy set out in Appendix A.

31.5 CITIZENS ADVICE UPDATE

The Committee considered a report by the Internal Operations Manager and Democratic Services & Civic Officer.

The Committee **RESOLVED** to:

Note the report.

The meeting closed at 8.00pm.

Chairman

Date

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