



**NON-CONFIDENTIAL**

<b>Meeting</b>	Council
<b>Date</b>	28 June 2021
<b>Report by</b>	Daniel Williams – Finance Manager
<b>Report title</b>	Internal Audit Report 2020/21
<b>Business Plan theme</b>	Run an effective, efficient, low-cost Council administration.

**1. Purpose of the report**

- 1.1. The Internal Audit for 2020/21 was concluded on 11 June 2021 and a copy of the report is attached.

**2. Recommendation**

- 2.1. Council is asked to review and approve the Internal Audit report for 2020/21.

**3. Background information**

- 3.1. The Council is required to carry out an independent internal audit including risk management, internal controls and governance. This includes reviewing the adequacy of the Council's financial procedures and processes.
- 3.2. Due to the Covid-19 restrictions the Town Council's independent auditor [Shared Internal Audit Services – SIAS] had to adjust the delivery of their audit, resulting in the review being undertaken 'remotely' i.e., not physically attending the Town Hall.
- 3.3. As in previous years though there were three main sessions with a review of records and control systems carried out in November 2020 and April 2021. Then the year-end work and completing the Annual Governance and Accountability Return in May 2021.

3.4. The Internal Audit report is attached and concludes an opinion of 'good assurance' with no recommendations for the Council indicating that there are effective controls and procedures in place for those areas covered by the review.

#### **4. Resource implications**

4.1. An annual budget is included for the provision of an independent internal audit.

#### **5. Other implications**

<b>Other Implications</b>	<b>Comment</b>
Legal	None
Environment and biodiversity	None
Crime and Disorder	None
Risk/Health & Safety	None

#### **6. Appendices**

Appendix A – Internal Audit Report 2020/21