

NON-CONFIDENTIAL

Meeting	Community Services Committee
Date	12 January 2022
Report by	Alex Melson – Greenspace Development Officer Phil Wright – Community Services Manager
Report title	Request for a Memorial
Business Plan theme	Conserve and improve our parks, green spaces and other assets so they offer a natural haven for residents' use and enjoyment

1. Purpose of the report

- 1.1. To present a request for a memorial that has been received in line with HTC's Memorials Policy.

2. Recommendation

- 2.1. Committee is asked to approve the request for a memorial seat detailed at Appendix A

3. Background information

- 3.1. A new request has been received for a memorial seat. Details can be seen at Appendix A.
- 3.2. This request has been considered by Officers in line with the Policy and is recommended for Committee approval.

4. Resource implications

- 4.1. The Memorials Policy ensures that costs associated with the purchase and ground fixing of new seats, or the planting costs of a tree rest with the donor.

5. Other implications

Other Implications	Comment
Legal	None
Environment and biodiversity	None
Crime and Disorder	None
Risk/Health & Safety	None

6. Appendices

Appendix A - Requests for memorial seats and trees list